

**AGENDA ITEM**

**REPORT TO HEALTH AND WELLBEING BOARD**

**22<sup>ND</sup> SEPTEMBER 2020**

**REPORT OF DIRECTOR OF PUBLIC HEALTH**

**PROPOSED LOCAL H&W INTELLIGENCE SYSTEM FOR STOCKTON-ON-TEES**

**SUMMARY**

This report proposes place-based arrangements for ensuring a coordinated approach to collating, interpreting and using collective intelligence and evidence across the health and wellbeing system in Stockton-on-Tees, to support the Health and Wellbeing Board in:

- identifying and addressing priorities to improve health and wellbeing and
- identifying and addressing health inequalities

The proposals are made in the context of evolving Integrated Care System (ICS) arrangements; and maximising the use of tools such as the Joint Strategic Needs Assessment (JSNA) and Population Health Management (PHM).

**RECOMMENDATION**

The report recommends that the Board:

1. Considers and agrees the Terms of Reference for the System Intelligence Group, which can be adapted to the emerging system as needed.
2. Considers and agrees the Terms of Reference for the Intelligence Working Group, which can be adapted to the emerging system as needed.
3. Receives the update on the emerging context.

**DETAIL**

1. Previous Board discussion covered health inequalities, and the Board agreed that the health and wellbeing system needs to make best use of its collective intelligence and evidence to inform and shape priorities, decisions and actions to improve health and wellbeing and address health inequalities.
2. The Board also reflected its commitment to ensuring a place-based focus at Stockton-on-Tees Borough level, in terms of work to improve health and wellbeing and address health inequalities. The role of the Board as system-leader across partners is key. The groups proposed in this paper aim to support the Board and its member organisations in taking a health and wellbeing system approach to improving health

and wellbeing and addressing health inequalities, by making best use of collective intelligence, data and evidence.

3. This intelligence, data and evidence may take various forms, including national and international research evidence; intelligence from local communities and service users; public health intelligence, evidence and data at population level; and data and intelligence held by respective Board organisations, partners and services.
4. It is essential that this intelligence and evidence is moved beyond its 'raw form' and is processed, analysed and interpreted in the context of the local and national picture to form recommendations and inform decisions on priorities and actions. There are skills and expertise across the local health and wellbeing system in undertaking the various stages of this work (supported by a regional mapping exercise of intelligence skills available across the wider system).
5. The Groups proposed in this paper aim to form a local infrastructure to support the Board and its member organisations in this task, maximising the skills and expertise available. A range of tools exist to support and enable this, including the Joint Strategic Needs Assessment (JSNA) and population health management (PHM) which is an arm of healthcare public health.
6. The ICS infrastructure continues to evolve and it is proposed that the local infrastructure set out here aims to help shape and inform the development of thinking on the ICS system as well as providing a local place-based system for undertaking this activity. The proposed local infrastructure may need to adapt to account for the emerging ICS landscape and will also enable practical work at a local place-based level.
7. It is proposed that two groups are established at local level: a Health and Wellbeing System Intelligence Group; and an Intelligence Working Group. It is proposed the two groups work hand in hand, with the System Intelligence Group having oversight of the approach and making recommendations for decision; and the Working Group having the role of collating and interpreting the intelligence to propose options, which the systems group can consider. The Terms of Reference are attached.

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## Terms of Reference

# Health & Wellbeing System Intelligence Group

### Purpose of the group

It is the purpose of the group to:

- Identify strategic priorities and health inequalities at local place level for Stockton-on-Tees; and inform work to address these, on behalf of the Health and Wellbeing Board
- Use intelligence and evidence from across partner agencies, synthesised by the Intelligence Working Group, to make recommendations and inform decisions on what works to improve health and address health inequalities at local place level, contribute to the evidence base and share good practice
- Provide oversight of the approach to Stockton-on-Tees Joint Strategic Needs Assessment on behalf of the Health and Wellbeing Board
- Identify areas of strategic priority / high impact for using a Population Health Management approach locally across the system, linking to and informing the ICS system approach to Population Health Management as this develops
- Provide oversight of the approach to developing an outcomes / impact framework for the Health and Wellbeing Board, to capture progress against strategic system priorities at local level / against the Joint Health and Wellbeing Strategy
- Support the Health and Wellbeing Board in informing Integrated Care Partnership plans at strategic level
- Link to the Integrated Care System inequalities framework / approach

### Membership and Working arrangements

#### Governance

Members of the group will contribute actively to the proceedings and priorities of the group. The group will sit as a working group of the Health and Wellbeing Board, working closely with the Intelligence Working Group. The System Intelligence Group will have oversight of the approach and making recommendations for decision; and the Intelligence Working Group will collate and interpret the intelligence to propose some options which the System Intelligence Group can consider in the broader context of the evolving ICS system arrangements, ensuring a focus on local place-based arrangements.

On behalf of the H&W Board, the System Intelligence Group will link at strategic level to other ICS system groups, as well as to PHE and other local and regional partners, regarding discussions on intelligence, inequalities and population health management. The Group's format and membership will adapt to the emerging ICS system arrangements as needed, serving to ensure a place-based focus for Stockton-on-Tees in any emerging arrangements on a wider footprint.

#### Chair

The group will be chaired by Stockton-on-Tees Public Health.

Meeting papers will be distributed in good time but a least 3 days before the next meeting. Notes will be taken and disseminated within 2 working days.

The agenda will be set by the Chair but the agenda and work programme will be informed by the members of the group, the work of the Intelligence Working Group and directly by the Health and Wellbeing Board.

### Decision making

Decisions are usually taken by consensus. If required a simple vote will be cast. All members of the group can vote. In the event of a tie, the decision will be referred to the Health and Wellbeing Board.

### Frequency of meetings

The group will meet every two months initially. The frequency of the meeting will be reviewed at regular intervals.

### Accountability

The group will be accountable to the Health and Wellbeing Board. The Intelligence Working Group will feed into the H&W System Intelligence Group but the Intelligence Working Group also has the ability to receive work directly from, and inform the work of, the H&W Board as appropriate.

### Membership

Additional members and guests may be invited as required for specific discussions. Guests will be briefed in advance on the content and format of their contribution as well as the format of the meeting. Membership will be reviewed after the initial meetings to ensure it is appropriate.

<b>Member</b>	<b>Organisation</b>	<b>contact</b>
DPH (Chair)	SBC Public Health	
Consultant (Vice Chair)	SBC Public Health	
TBC	Tees Valley CCG	
TBC	NECS	
TBC	North Tees & Hartlepool FT	
TBC	TEWV	
TBC	HASH	
TBC	SBC Adult Services	
TBC	Children's Services	

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# Terms of Reference

## Intelligence Working Group

### Purpose of the group

It is the purpose of the group to:

- Collate and interpret local intelligence on the health and wellbeing of the Stockton-on-Tees population across partner agencies, at local place level, on behalf of the Health and Wellbeing Board
- Collate, analyse, review and interpret intelligence and evidence across partner agencies, to feed into the System Intelligence Group and inform recommendations on what works at local place-based level to improve health, address strategic priorities, address health inequalities, contribute to the evidence base and share good practice
- Coordinate implementation of the Stockton-on-Tees Joint Strategic Needs Assessment process on behalf of the Health and Wellbeing Board, delegating completion of the JSNA to member organisations and making recommendations for action and decision
- Inform areas of priority / high impact for using a Population Health Management approach locally across the system
- Employ Population Health Management tools locally to identify specific actions or respond to specific issues, linking to the ICS system approach to Population Health Management as this develops
- Develop an outcomes / impact framework for the Health and Wellbeing Board to capture progress against strategic system priorities at local level / against the Joint Health and Wellbeing Strategy
- Support the Health and Wellbeing Board in informing Integrated Care Partnership plans at tactical level
- Link to the Integrated Care System inequalities framework / approach

### Membership and Working arrangements

#### Governance

Members of the group will contribute actively to the proceedings and priorities of the group. The group will sit as a working group of the Health and Wellbeing Board, working closely with the System Intelligence Group. The System Intelligence Group will have oversight of the approach and making recommendations for decision; and the Intelligence Working Group will collate and interpret the intelligence to propose some options which the System Intelligence Group can consider in the broader context of the evolving ICS system arrangements, ensuring a focus on local place-based arrangements.

On behalf of the H&W Board, the Intelligence Working Group will link at tactical level to other ICS system groups as well as to PHE and other local and regional partners (e.g. PHINE network), regarding discussions on intelligence, inequalities and population health management. The Group's format and membership will adapt to the emerging ICS system

arrangements as needed, serving to inform a place-based focus for Stockton-on-Tees in any emerging arrangements on a wider footprint.

### Chair

The group will be chaired by Stockton-on-Tees Public Health.

Meeting papers will be distributed in good time but a least 3 days before the next meeting.

Notes will be taken and disseminated within 2 working days.

The agenda will be set by the Chair but the agenda and work programme will be informed by the members of the group, the work of the System Intelligence Group and sometimes directly by the Health and Wellbeing Board.

### Decision making

Decisions are usually taken by consensus. If required a simple vote will be cast. All members of the group can vote. In the event of a tie, the decision will be referred to the System Intelligence group or the Health and Wellbeing Board as appropriate.

### Frequency of meetings

The group will meet monthly for two hours. The frequency of the meeting will be reviewed at regular intervals.

### Accountability

The group will be accountable to the Health and Wellbeing Board. The Intelligence Working Group will feed into the H&W System Intelligence Group but the Intelligence Working Group also has the ability to receive work directly from, and inform the work of, the H&W Board as appropriate.

### Membership

Additional members and guests may be invited as required for specific discussions. Guests will be briefed in advance on the content and format of their contribution as well as the format of the meeting. Membership will be reviewed after the initial meetings to ensure it is appropriate.

<b>Member</b>	<b>Organisation</b>	<b>contact</b>
James O'Donnell (Chair)	SBC Public Health	James.O'Donnell@stockton.gov.uk
TBC	Tees Valley CCG	
TBC	NECS	
Keith Wheldon	North Tees & Hartlepool FT	
TBC	TEWV	
TBC	HASH	
Sarah Dos Santos	SBC Adult Services	
Sarah Dos Santos	Children's Services	

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